

PURCHASE ORDER

Department of Education - Schools Division of South Cotabato

Supplier: J-PRINT PRINTING AND SERVICES	P.O. No.: 24-041
	Date: March 20, 2024
Address: Odi St., Brgy Zone III, Koronadal City, South Cotabato	PR No.: DSC-24-03-057
TIN No.: 731-532-413-000	Mode of Procurement: Other Negotiated Procurement (50K or less)

Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Supply Office, Schools Division of South Cotabato	Delivery Term: Three (3) Calendar day/s
Date of Delivery: Upon Receipt of PO	Payment Term: 15 Calendar Days

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	Supply and Delivery of Tarpaulin for the conduct of 4-day Development of Public Service Continuity Plan (PSCP) on June 18-21, 2024	1		550.00
	pc	Tarpaulin, 4x8 ft.	1	550.00	550.00

x-x-x-x-x-x-x-x-x-x Nothing follows x-x-x-x-x-x-x-x-x-x

TOTAL: Php 550.00

(Total Amount in Words) Five Hundred Fifty Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed to undelivered items.

Very truly yours,

Conforme:

LEONARDO M. BALALA, CESO V
Schools Division Superintendent
Head of the Procuring Entity (HoPE)

J-PRINT PRINTING AND SERVICES

Signature over Printed Name

April 8, 2024

Date

Fund Cluster: 101

Funds Available: 550.00

ORS/BURS No. : 2024-04-01741

Date of the ORS/BURS : APR 02 2024

Amount : 550.00

CARLO P. DIVEDOR, CPA

Signature over Printed Name

4-8-24