

PURCHASE ORDER

Department of Education - Schools Division of South Cotabato

Supplier: KRISTAN EDUCATIONAL SUPPLY (KORONADAL BRANCH)	P.O. No.: 24-065
	Date: April 19, 2024
Address: Alunan Ave., Koronadal City, South Cotabato	PR No.: DSC-24-04-070
TIN No.: 009-517-755-002	Mode of Procurement: Shopping (52.1 b above 50K)

Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Supply Office, Schools Division of South Cotabato	Delivery Term: Seven (7) Calendar day/s
Date of Delivery: Upon Receipt of PO	Payment Term: 15 Calendar Days

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	Supply and Delivery of Activity Materials for the conduct of Division Roll-out on HOTS-PLPs for Mathematics Grades 7-10 Teachers on May 1-4, 2024	1		22,352.50
	pc	Permanent Pen, fine, black	25	37.00	925.00
	pc	Ballpen, blue	345	5.50	1,897.50
	pc	Notepad, 80lvs, spring	345	24.00	8,280.00
	pc	Bondpaper, A4	2	1,100.00	2,200.00
	box	Bondpaper, Legal	2	1,175.00	2,350.00
	set	Epson, 003 ink	5	1,340.00	6,700.00

x-x-x-x-x-x-x-x-x-x Nothing follows x-x-x-x-x-x-x-x-x-x

TOTAL: Php 22,352.50

(Total Amount in Words) Twenty-Two Thousand Three Hundred Fifty-Two Pesos and Fifty Centavos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed to undelivered items.

Very truly yours,

Conforme:

LEONARDO M. BALALA, CESO V

Schools Division Superintendent
Head of the Procuring Entity (HoPE)

JIMMY B. BENOZ
KRISTAN EDUCATIONAL SUPPLY (KORONADAL BRANCH)

Signature over Printed Name

5/6/2024

Date

Fund Cluster: 101

Funds Available: 22,352.50

ORS/BURS No. : 2024-04-02249

Date of the ORS/BURS : APR 29 2024

Amount : 22,352.50

[Signature]
CARLO P. DIVEDOR, CPA

Signature over Printed Name