

1/8 copy

PURCHASE ORDER

Department of Education - Schools Division of South Cotabato

Supplier: **BUDA VISTA GARDEN RESORT**

P.O. No.: **24-085**

Date: **May 31, 2024**

Address: **Brgy. Napalico, Arakan, North Cotabato**

PR No.: **DSC-24-04-088**

TIN No.: **104-076-814**

Mode of Procurement: **Lease of Real Property and Venue (above 50K)**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **At Arakan, North Cotabato**

Delivery Term: **Two (2) Calendar day/s**

Date of Delivery: **After receipt of NTP**

Payment Term: **15 Calendar Days**

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	Lease of venue with Meals and Accommodation for the conduct of DRRM Second Quarter Meeting on June 5 - 6, 2024	1		103,200.00
	pax	Meals(AM Snacks, Lunch, PM Snacks and Dinner) and Room Accommodation on June 5, 2024	40	1,880.00	75,200.00
	pax	Meals (Breakfast, AM Snacks, Lunch and PM Snacks)	40	700.00	28,000.00

x-x-x-x-x-x-x-x-x-x Nothing follows x-x-x-x-x-x-x-x-x-x

TOTAL: Php 103,200.00

(Total Amount in Words) One Hundred-Three Thousand Two Hundred Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed to undelivered items.

Very truly yours

Conforme:

LEONARDO M. BALALA, CESO V

Schools Division Superintendent
Head of the Procuring Entity (HoPE)

JANICE H. MASARAO - MANAGER
BUDA VISTA GARDEN RESORT

Signature over Printed Name

June 4, 2024

Date

Fund Cluster: _____

ORS/BURS No. : **2024-04-02852**

Funds Available: _____

Date of the ORS/BURS : _____

Amount : **103,200.**

CARLO P. DIVEDOR, CPA

Signature over Printed Name

**For clarification on attached documents
by the accountant*

[Signature]
Crew

