

PURCHASE ORDER

Department of Education - Schools Division of South Cotabato

Supplier: TRAXX CUSTOMIZED PRINTING SERVICES	P.O. No.: 24-130
	Date: September 9, 2024
Address: Brgy. GPS, Koronadal City	PR No.: DSC-24-08-147
TIN No.: 906-335-405-000	Mode of Procurement: Other Negotiated Procurement (50K or less)

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Supply Office, Schools Division of South Cotabato	Delivery Term: Ten (10) Calendar day/s
Date of Delivery: Upon Receipt of PO	Payment Term: 15 Calendar Days

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	Supply and Delivery of Polo-Shirts for the conduct of the Implementation of MATATAG Agenda of the Public Schools District Supervisors and School Heads in their Office Performance Targets and Objectives on September 24 - 27, 2024	1		12,515.00
	pc	Small	3	440.00	1,320.00
	pc	Medium	11	445.00	4,895.00
	pc	Large	9	450.00	4,050.00
	pc	Extra-Large	3	450.00	1,350.00
	pc	Double-XL	2	450.00	900.00

x-x-x-x-x-x-x-x-x-x Nothing follows x-x-x-x-x-x-x-x-x-x

TOTAL: Php 12,515.00

(Total Amount in Words) Twelve Thousand Five Hundred Fifteen Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed to undelivered items.

Very truly yours,

LEONARDO M. BALALA, CESO V
Schools Division Superintendent
Head of the Procuring Entity (HoPE)

Conforme:

TRAXX CUSTOMIZED PRINTING SERVICES

Signature over Printed Name

9/2/24

Date

Fund Cluster: _____ Funds Available: _____	ORS/BURS No. : <u>2024-09-05107</u> Date of the ORS/BURS : <u>13 SEP 2024</u> Amount : <u>12 515</u>
CARLO P. DIVEDOR, CPA Signature over Printed Name	