PURCHASE ORDER

Department of Education - Schools Division of South Cotabato

Supplier:	**PRECIOUS PRINCE ENTERPRISES**	P.O. No.:	**24-140**
		Date:	**September 17, 2024**
Address:	SPDA Compound, Alunan Avenue, Brgy. Zone III, Koronadal City, South Cotabato	PR No.:	**DSC-24-09-151**
TIN No.:	935-470-098-00002	Mode of Procurement::	**Other Shopping** ($52.1b$)

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	**Supply Office, Schools Division of South Cotabato**	Delivery Term:	**Three (3) Calendar day/s**
Date of Delivery:	**Upon Receipt of PO**	Payment Term:	**15 Calendar Days**

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	**Supply and Delivery of Activity Materials for the conduct of 5-Day Integrated Planning Course on Incident Command System on October 7-11, 2024**	1		**5,993.00**
	ream	Book paper, A4, Sub.20	3	235.00	**705.00**
	pc	Plastic Certificate Holder, A4	4	65.00	**260.00**
	pc	Manila Paper	20	10.00	**200.00**
	pc	Permanent Marker, Black, broad	12	45.00	**540.00**
	pc	Permanent Marker, Red, broad	12	45.00	**540.00**
	pc	Permanent Marker, blue, broad	12	45.00	**540.00**
	pack	Construction Paper	1	275.00	**275.00**
	pack	Vellum Board paper, 220gsm, A4, 10 sheets per pack	5	75.00	**375.00**
	roll	Masking Tape, 2 inches	6	78.00	**468.00**
	roll	PVC Transparent plastic cover, book cover Dimensions: 1.2x50M Thickness: Gauge 2.6 (0.065mm)	1	2,090.00	**2,090.00**

x-x-x-x-x-x-x-x-x-x-x Nothing follows x-x-x-x-x-x-x-x-x-x-x

	TOTAL:	**Php 5,993.00**

(Total Amount in Words) Five Thousand Nine Hundred Ninety-Three Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed to undelivered items.

Very truly yours,

Conforme:

LEONARDO M. BALALA, CESO V

Schools Division Superintendent

Head of the Procuring Entity (HoPE)

PRECIOUS PRINCE ENTERPRISES

Signature over Printed Name

OCT 0 2 2024

Date

Fund Cluster: _____	ORS/BURS No. : ___2024-09-05062___
Funds Available: _____	Date of the ORS/BURS : __2 5 SEP 2024__
	Amount : ___5993.00___

CARLO P. DIVEDOR, CPA

Signature over Printed Name