

# PURCHASE ORDER

**Department of Education - Schools Division of South Cotabato**

<b>Supplier:</b> <b>GENSAN GREENLEAF HOTEL AND DEVELOPMENT CORPORATION</b>	<b>P.O. No.:</b> <b>24-142</b> <b>Date:</b> <b>October 1, 2024</b>
<b>Address:</b> San Miguel St., Lagao, General Santos City	<b>PR No.:</b> <b>DSC-24-08-134</b>
<b>TIN No.:</b> 404-804-129-000	<b>Mode of Procurement:</b> <b>Lease of Real Property and Venue (above 50K)</b>

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

<b>Place of Delivery:</b> <b>At General Santos City</b>	<b>Delivery Term:</b> <b>Four (4) Calendar day/s</b>
<b>Date of Delivery:</b> <b>After receipt of NTP</b>	<b>Payment Term:</b> <b>15 Calendar Days</b>

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	<b>Lease of venue with meals and snacks with accommodation for the conduct of SDO Hosting of HRDD-HRDS Q3 Program Implementation Review (PIR)</b>	1		<b>264,600.00</b>
	pax	Day 1 - Live-In, Venue, Dinner	45		
	pax	Day 2 - Live-In, Breakfast, AM Snacks, Lunch, PM Snacks and Dinner	45		
	pax	Day 3 - Live-In, Breakfast, AM Snacks, Lunch, PM Snacks and Dinner	45		
	pax	Day 4 - Live-Out, Breakfast, AM Snacks, Lunch, PM Snacks	45		
	pc	Inclusion: Tarpaulin 4x8ft for free of charge	1		

x-x-x-x-x-x-x-x-x-x Nothing follows x-x-x-x-x-x-x-x-x-x


**TOTAL: Php 264,600.00**

**(Total Amount in Words) Two Hundred Sixty-Four Thousand Six Hundred Pesos**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed to undelivered items.

Very truly yours,

Conforme:

  
**GENSAN GREENLEAF HOTEL AND DEVELOPMENT CORPORATION**

**LEONARDO M. BALALA, CESO V**

Schools Division Superintendent  
 Head of the Procuring Entity (HoPE)

Signature over Printed Name

10/4/2024

Date

Fund Cluster: \_\_\_\_\_

Funds Available: \_\_\_\_\_

ORS/BURS No. : 2024-10-06020

Date of the ORS/BURS : 04 OCT 2024

Amount : 264 600,

**CARLO P. DIVEDOR, CPA**

Signature over Printed Name