

PURCHASE ORDER

Department of Education - Schools Division of South Cotabato

Supplier: KRISTAN EDUCATIONAL SUPPLY (KORONADAL BRANCH)	P.O. No.: 24-263
	Date: December 26, 2024
Address: Alunan Ave., Koronadal City, South Cotabato	PR No.: DSC-24-12-296
TIN No.: 009-517-755-002	Mode of Procurement: Other Shopping

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Supply Office, Schools Division of South Cotabato	Delivery Term: Three (3) Calendar day/s
Date of Delivery: Upon Receipt of PO	Payment Term: 15 Calendar Days

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	Supply and Delivery of Office Materials (Sign pen, blue) for the use of ALS Program	1		630.00
	pc	Sign Pen, Blue, Hi-Techpoint, V10 Grip	9	70.00	630.00

x-x-x-x-x-x-x-x-x-x Nothing follows x-x-x-x-x-x-x-x-x-x

TOTAL: Php 630.00

(Total Amount in Words) Six Hundred Thirty Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed to undelivered items.

Very truly yours,

Conforme:

LEONARDO M. BALALA, CESO V

Schools Division Superintendent
Head of the Procuring Entity (HoPE)

Marites O. Calawigan
MARITES O. CALAWIGAN
KRISTAN EDUCATIONAL SUPPLY (KORONADAL BRANCH)

Signature over Printed Name

1/7/25

Date

Fund Cluster: 101

Funds Available: 630.00

ORS/BURS No. : 2024-12-092880

Date of the ORS/BURS : DEC 28 2024

Amount : 630.00

Carlo F. Divedor
CARLO F. DIVEDOR, CPA

Signature over Printed Name

12.31.24