

PURCHASE ORDER

Department of Education - Schools Division of South Cotabato

Supplier: IT AVENUE GENERAL MERCHANDISE	P.O. No.: 24-261
	Date: December 26, 2024
Address: Miguel Bldg. Crossing Diaz, Koronadal City, South Cotabato	PR No.: DSC-24-12-301
TIN No.: 249-923-404-00005	Mode of Procurement: Other Negotiated Procurement (50K or less)

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Supply Office, Schools Division of South Cotabato	Delivery Term: Three (3) Calendar day/s
Date of Delivery: Upon Receipt of PO	Payment Term: 15 Calendar Days

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	lot	Supply and Delivery of Office Equipment and materials for the printing of Bridging Primer.	1		36,180.00
	unit	Printer - Print, Scan, Copy, Fax with ADF, Compact integrated tank design, High Yield ink bottles, Spoil-free, error-free refilling, Wi-Fi, Wi-Fi Direct, Epson Connect, Seamless setup via Epson Smart Panel, Borderless printing up to 4R, Powered by Epson Heat-Free Technology	2	12,590.00	25,180.00
	box	Bond Paper, A4, Sub. 20, 70 gsm	10	1,100.00	11,000.00

x-x-x-x-x-x-x-x-x-x Nothing follows x-x-x-x-x-x-x-x-x-x

TOTAL: Php 36,180.00

(Total Amount in Words) Thirty-Six Thousand One Hundred Eighty Pesos

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed to undelivered items.

Very truly yours,

Conforme:

[Signature]

IT AVENUE GENERAL MERCHANDISE

Signature over Printed Name

01-07-25

Date

LEONARDO M. BALALA, CESO V

Schools Division Superintendent
Head of the Procuring Entity (HoPE)

Fund Cluster: <u>101</u> Funds Available: <u>36,180.00</u> <div style="text-align: center;"> CARLO E. DIVEDOR, CPA Signature over Printed Name 12-31-24 </div>	ORS/BURS No. : <u>02-102101-2024-12-09448</u> Date of the ORS/BURS : <u>28 DEC 2024</u> Amount : <u>36,180.00</u>
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