

Republic of the Philippines Department of Education

REGION XII

SCHOOLS DIVISION OF SOUTH COTABATO

Date:

June 25, 2024

RFQ No.:

DSC-24-06-108

Mode of Procurement:

Shopping 52.1b

Request for Quotation (RFQ)

I. Please quote your lowest price inclusive of VAT on the item(s) listed below, subject to the Terms and Conditions of this RFQ. Sealed quotations with documentary requirements must be submitted not later than 10:00 a.m of 10:101 2024 at Bids and Awards Committee Office (BAC), DepEd-Schools Division of South Cotabato, Alunan Avenue, Koronadal City. Quotation that exceeds the approved budget for the contract (ABC) (per item/per lot) shall be rejected. Evaluation and award shall be done on a (per item/per lot) basis. For more information please call us at Telephone Nos.: (083) 228-9224, c/o Ms. Zynafe V. Caijo, BAC-Secretariat Head. Prospective supplier shall be responsible to verify herein items from DepEd.- So. Cot. Division, Property and Supply Unit c/o Mr. Ray O. Lloren, Administrative Officer IV - Supply Officer at Telephone No. (083) 228-5269.

BAC Chairperson

Instructions:

- 1. Accomplish this RFQ correctly and accurately. Entries must be written legibly.
- 2. Do not alter the contents of this form in any way.
- 3. All bids and attached documents shall be in a sealed envelope.
- 4. Failure to follow these instructions wil disqualify your entire quotation.

II. Particulars

Lot No.	Item Description / Technical Specification	Approved Budget for the Contract (ABC) in Php.	Quantity	Unit of Issue	Unit price	Brand / Model	TOTAL PRICE in Pesos (Qty x Unit Price)
1	Supply and Delivery of Activity Material	21,650.00	1	Lot	*		
	Assorted Cartolina, 10's		10	pc			
	Masking Tape, 0.5 inch		20	pc			
	Notebook, 50 leaves		70	pc			
	Ballpen, blue		80	pc			
	Pentelpen, blue, fine		70	pc			
	Gel Pen, 0.3, blue		10	pc			
	Manila Paper		50	pc			
	Vellum board, white, 180gsm, A4		30	pack			
	External Hard Drive, 2 TB		3	unit			
	x-x-x-x nothing follows x-x-x-x-x			-			
	nduct of Batang Empowered and Resilient Team Division f Trainers 2024 on July 16-18, 2024						
TOTAL	AMOUNT IN FIGURES:						
TOTAL	AMOUNT IN WORDS:						

Terms and Conditions:

- 1. Delivery Period: Three (3) Calendar days from Supplier's receipt of Purchase Order
- 2. Delivery Site: Supply Office, DepEd-Schools Division of South Cotabato, Alunan Ave., Koronadal City
- 3. Price Validity: 120 days from submission of quotation
- 4. Warranty: 6 months for supplies & materials; 1 year for equipment, from the date of acceptance by the procuring entity.
- 5. Payment Term: 15 Days
- 6. Price is inclusive of all costs and applicable taxes.

	PhilGEPS Reg. no
Address:	TIN
rel. No.:Fax No.: E-Mail	Vat Non-Vat
supplier's signature over printed name:	Date
3 DTI (if sole proprietorship)/ SEC (Corporations)8 Omnibus Swo	