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Republic of the Philippines
Department of Education
REGION XII
SCHOOLS DIVISION OF SOUTH COTABATO

Minutes of the Meeting

BIDS AND AWARDS COMMITTEE (BAC) MEMBERS' MEETING
March 20, 2024

Attendance:

1. Levi B. Butihen – BAC Chairperson/online
2. Juberto E. Jumantoc – BAC Member
3. Ronald Jim S. Somera – BAC Member
4. Cristopher T. Frusa – BAC Member
5. Milrose P. Caseres – BAC Member
6. Zynafe V. Caijo – BAC Secretariat Head
7. Marichu Jean Dela Cruz – End-USer
8. Bert Labuaya – SEPS/HRTD
9. Atty. Arnel Bien – EPS II/TWG
10. Rosalie M. Javing – GSP Koranadal Representative
11. Kier Aleli C. Pantaliano – BAC Secretariat

Bidder:

1. Junreal Elorcosa – Cinco Ninas Resto
2. Marilyn Samogol – Cinco Ninas Resto

Quorum:

In Quorum

Start:

10:15 AM

Presiding Officer:

Cristopher T. Frusa – BAC Member

Agenda:

1. Opening of Bids: Lease of Venue with Meals, Snacks, and Accommodation for the conduct of Conversion and Quality Assurance for Grade 8 Learning Materials in Digital Format (DSC-24-02-038)
2. Pre-Bid Conference:
 - Lease of Venue with meals and accommodation for the conduct of Division Roll-Out on Higher Order Thinking Skills-Professional Learning Packages (HOTS-PLP) for English Grades 7-10 Teachers; and
 - Lease of Venue with meals and accommodation for the conduct of Division Roll-Out on Higher Order Thinking Skills-Professional Learning Packages (HOTS-PLP) for Science Grades 7-10 Teachers
3. Pre-Procurement Conference of various purchase requests

BAC Members:

Levi B. Butihen	-	Chairperson
Juberto E. Jumantoc	-	Member
Cristopher T. Frusa	-	Member
Milrose P. Caseres	-	Member
Ronald Jim S. Somera	-	Member

- The Presiding Officer presented the agenda of the meeting.
 - Opening of Bids: Lease of Venue with Meals, Snacks, and Accommodation for the conduct of Conversion and Quality Assurance for Grade 8 Learning Materials in Digital Format (DSC-24-02-038)
 - Pre-Bid Conference:

- 56 - A. Lease of Venue with meals and accommodation for the conduct of Division
57 Roll-Out on Higher Order Thinking Skills-Professional Learning Packages
58 (HOTS-PLP) for English Grades 7-10 Teachers; and
59 - B. Lease of Venue with meals and accommodation for the conduct of Division
60 Roll-Out on Higher Order Thinking Skills-Professional Learning Packages
61 (HOTS-PLP) for Science Grades 7-10 Teachers
62 - Pre-procurement conference of various purchase requests.
63
- 64 • The Presiding Officer presented to the body the receipt of the bidder who
65 purchased the bidding documents for the project Lease of Venue with Meals,
66 Snacks, and Accommodation for the conduct of Conversion and Quality Assurance
67 for Grade 8 Learning Materials in Digital Format (DSC-24-02-038) with the ABC
68 P2,495,550.00.
 - 69 • Only one (1) bidder purchased and submitted the bidding documents on time.
 - 70 • The Presiding Officer requested the BAC TWG to open the bidding documents of
71 the lone bidder Cinco Ninas Resto JVA Paraiso Verde Resort, Inc.
 - 72 • Atty. Bien, BAC TWG Chairperson presented the bidding documents of the lone
73 bidder and was the first to open the Technical Component.
74 Lone Bidder: Cinco Ninas Resto JVA Paraiso Verde Resort, Inc.
75 Technical/Eligibility: Passed
76 BSD issued by: Commonwealth Insurance/ Bahandi B. Sueno
 - 77 • The BAC proceeded to open the Financial Component envelope of the lone bidder.
78 Financial Component: Passed
79 Bid Amount: P2,368,156.00
 - 80 • The BAC requested the BAC TWG post-qualification and evaluation report for
81 Cinco Ninas Resto JVA Paraiso Verde Resort, Inc. as the Single Calculated Bidder
82 for the project Lease of Venue with Meals, Snacks, and Accommodation for the
83 conduct of Conversion and Quality Assurance for Grade 8 Learning Materials in
84 Digital Format
 - 85 • The BAC proceeded to the next agenda, a pre-bid conference of two projects:
 - 86 • Lease of Venue with meals and accommodation for the conduct of Division
87 Roll-Out on Higher Order Thinking Skills-Professional Learning Packages
88 (HOTS-PLP) for English Grades 7-10 Teachers; and
 - 89 • Lease of Venue with meals and accommodation for the conduct of Division
90 Roll-Out on Higher Order Thinking Skills-Professional Learning Packages
91 (HOTS-PLP) for Science Grades 7-10 Teachers
 - 92 • The Presiding Officer discussed the project specifications in the ITB with the ABC
93 of P2,210,560.00 respectively.
 - 94 • Ms. Zynafe Caijo, the end-user for the project, Lease of Venue with meals and
95 accommodation for the conduct of Division Roll-Out on Higher Order Thinking
96 Skills-Professional Learning Packages (HOTS-PLP) for English Grades 7-10
97 Teachers recommends to include a 5 break away hall with projector, and instead
98 of 4x8ft Tarpaulin to change it into 5 pieces of 2x3ft size.
 - 99 • The BAC acknowledged Ms. Caijo's requests and requested the secretariat to
100 include them in the supplemental bid bulletin.
 - 101 • The Presiding Officer also informed the BAC to include the same request for the
102 project Lease of Venue with meals and accommodation for the conduct of Division
103 Roll-Out on Higher Order Thinking Skills-Professional Learning Packages (HOTS-
104 PLP) for Science Grades 7-10 Teachers, a 5 breakaway hall and 5 pieces 2x3ft size
105 of Tarpaulin instead of 5x8ft.
 - 106 • The presiding officer informed also the fee bidding documents of P5,000.00 and
107 the opening of bids will be on April 2, 2024, at 10:00 in the morning, late
108 submission will not be accepted.
 - 109 • The PO read the checklist for the requirements and ended the discussion for the
110 pre-bid conference.
 - 111 • The PO proceeded with the pre-procurement conference for various purchase
112 requests from SGOD School Health Section to discuss the procurement method.
 - 113 1. Supply and Delivery of Raw Food Supplies for Sto. Nino Schools of NFP for the
114 implementation of SBFP SY 2023-2024

- 115 ABC: P739,584.00
116 1 lot
117 Place of Delivery: Sto. Nino CES
118 Mode of Procurement: NP-SVP
119 2. Supply and Delivery of Raw Food Supplies for Purok Sison ES, Surallah So.
120 Cot. of NFP for the implementation of SBFP SY 2023-2024
121 ABC: P 394,848.00
122 1 lot
123 Place of Delivery: Purok Sison ES, Surallah So. Cot.
124 Mode of Procurement: NP-SVP
125 3. Supply and Delivery of Raw Food Supplies for Tupi Schools of NFP for the
126 implementation of SBFP SY 2023-2024
127 ABC: P 576,288.00
128 1 lot
129 Place of Delivery: Tupi CES
130 Mode of Procurement: NP-SVP
131 4. Supply and Delivery of Raw Food Supplies for Polomolok Schools of NFP for the
132 implementation of SBFP SY 2023-2024
133 ABC: P 743,040.00
134 1 lot
135 Place of Delivery: Polomolok CES
136 Mode of Procurement: NP-SVP
137 • There are no matters to be discussed and has been moved by Mr. Ronald Jim
138 Somera and seconded by Mr. Juberto Jumantoc at 12:58 PM.
139

140 Prepared by:

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144 **ZYNAFE V. CAIJO**
145 BAC Secretariat Head
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148 Attested by:

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151 **LEVI B. BUTIHEN**
152 ASDS, BAC Chairman