



Republic of the Philippines  
**Department of Education**  
REGION XII  
SCHOOLS DIVISION OF SOUTH COTABATO

Office of the Schools Division  
Superintendent

09 May 2025

DIVISION MEMORANDUM  
OSDS No. **063**, s. 2025

NOTICE TO CONDUCT BEHAVIORAL EVENT INTERVIEWING, WORK SAMPLE  
AND WRITTEN TEST FOR PRINCIPAL II AND PRINCIPAL III POSITIONS

To: Assistant Schools Division Superintendent  
Public Schools District Supervisors/Principal In-charge  
Public Elementary and Secondary School Heads  
All Others Concerned

1. The Schools Division of South Cotabato through its Human Resource Merit, Promotion and Selection Board (HRMPSB), aims to accelerate the delivery of basic education facilities and services by ensuring the timely filling up of vacant positions. This process is designed to guarantee transparency and adherence to applicable laws and guidelines in terms of the recruitment and selection process.
2. In line with this, and in reference to OSDS DM No. 029 ,s. 2025 on **Notice of Vacancy for Principal II & Principal III**, the Behavioral Event Interviewing (BEI) and Open Ranking shall be conducted according to the following schedule of activities.

Position	Activity	Date	Time	Venue
Principal II	Behavioral Event Interviewing (BEI)	May 15, 2025	8:00am-12:00am	BAC Office
	Written Exam		1:00pm-3:00pm	Division Conference Hall
	Open Ranking		3:00pm-5:00pm	



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Position	Activity	Date	Time	Venue
Principal III	Behavioral Event Interviewing (BEI)	May 16, 2025	8:00am-12:00am	Division Conference Hall
	Written Exam		1:00pm-3:00pm	
	Open Ranking		3:00pm-5:00pm	

3. For any inquiries, please refer to Ma. Luz E. Estember, Administrative Officer IV or email through [maluz.estember001@deped.gov.ph](mailto:maluz.estember001@deped.gov.ph) or at the Office of the Assistant Schools Division Superintendent.

4. Immediate dissemination of this memorandum is desired.

**LEONARDO M. BALALA, CESO V**  
Schools Division Superintendent

Encl: Selection Line-Up

Reference: Division Memorandum OSDS No. 02, s. 2025

To be indicated in the Perpetual Index  
Under the following subjects

EMPLOYMENT      HIRING  
RECRUITMENT      SELECTION

MLE/DM- notice to conduct behavioral event interviewing, work sample, written test for the positions of principal ii & principal iii  
0000/May 09, 2025



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Enclosure to DM OSDS No. 029 s. 2025

**SELECTION LINE UP**

Notice of Vacancy: Division Memo No 29 s. 2025 Notice of Vacancy for Principal II

**APPLICANTS WHO WILL UNDERGO BEHAVIORAL EVENT INTERVIEWING (BEI)**

May 15, 2025, 8.30am

SDO SOUTH COTABATO		
NO.	NAME	POSITION
1	ADAM, FELMAR ROY S.	Principal I
2	AFON, MAGDALENA R.	Principal I
3	BINGHOY, EMILIA	Principal I
4	CELO, RICHARD	Principal I
5	CENTINA, MARILOU	Principal I
6	CERADO, NOE	Principal I
7	MADRONERO, RANIE	Principal I
8	MING, RIZA	Principal I
9	REYES, PETRONILO	Principal I
10	RIVERA, FEBILLE	Principal I
11	SUTARON, MELBA	Principal I
12	TOLENTINO, MA. JACINTA	Principal I
13	TUDLASAN, RONALD	Principal I
14	VILLALUNA, ELVIE	Principal I

Notice of Vacancy: Division Memo No 29 s. 2025 Notice of Vacancy for Principal III

**APPLICANTS WHO WILL UNDERGO BEHAVIORAL EVENT INTERVIEWING (BEI)**

May 16, 2025, 8.30am

SDO SOUTH COTABATO		
NO.	NAME	POSITION
1	ADAM, FELMAR ROY S.	Principal I
2	ALVAREZ, ESTEBAN	Principal II
3	DINGAL, JUDITH	Principal II
4	DONIO, ELSA	Principal II
5	ENRIQUEZ, REGGIE	Principal II





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6	GALVEZ, JOSE	Principal II
7	INOJALES, FELECIANO	Principal II
8	MUYCO, MA. CECILIA	Principal II
9	ORTIZ, MARILIL	Principal II
10	SOMODIO, MA. VILMA	Principal II

**WORKING COMMITTEES**

**HRMPSB COMMITTEE**

NO.	NAME	POSITION
1	LEVI B. BUTIHEN	Assistant Schools Division Superintendent
2	CRISTOPHER T. FRUSA	Chief, SGOD
3	RONALD JIM S. SOMERA	Administrative Officer V
4	MA. LUZ E. ESTEMBER	Administrative Officer IV
5	CHARLEMAGNE LANGAMAN	SCASSA President/School Principal I Secondary
6	HIYASMINDA DIOLANTO	School Principal IV- Elementary

**SECRETARIAT**

NO.	NAME	POSITION
1	MIKE ARCIAGA	Administrative Officer II
2	KHRISNA JOY ACHA	Administrative Assistant II
3	KRIZZLE JEAN BURLAZA	Administrative Officer II
4	CHERRIE LAPIDEZ	Administrative Officer II
5	LEANDRE DEGRACIA	Administrative Officer II